

# GUIDELINES FOR CONTRIBUTORS

## Aim and scope

*Pachyderm* publishes papers and notes concerning all aspects of the African elephant, the African rhino and the Asian rhino with a focus on the conservation and management of these species in the wild. At the same time, the journal is a platform for disseminating information concerning the activities of the African Elephant, the African Rhino, and the Asian Rhino Specialist Groups of the IUCN Species Survival Commission.

## Submission of manuscripts

All manuscripts should be submitted online at: [www.pachydermjournal.org](http://www.pachydermjournal.org)

If there are any questions or concerns regarding the submission process, please send an email to: [afesg@iucn.org](mailto:afesg@iucn.org) or otherwise contact by post/phone:

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## Preparation of manuscripts

Manuscripts are accepted in both English and French languages. Where possible, the abstract should be provided in both languages.

**Title and authors:** The title should contain as many of the key words as possible but should not be more than 25 words long. Follow with the name(s) of the author(s) with institutional affiliation and full postal and email address of the corresponding author, to whom proofs and editorial comments will be sent.

**Research papers:** Should be not more than 5000 words and be structured as follows: 1) Title (as preceding), 2) Abstract of not more than 250 words (informative type, outlining information from the Introduction, Materials and methods, Results, Discussion, but not detailed results), 3) additional key words (if any), not appearing in the title, 4) Introduction, 5) Materials and methods, 6) Results, 7) Discussion, 8) Conclusions if appropriate, 9) Acknowledgements (optional, brief), 10) References (no more than 25), 11) Tables, 12) Figure and photo captions, 13) Figures and photos.

Papers may be reports of original biology research or they may focus more on the socio-economic aspects of conservation, including market surveys.

Preferably provide figures and maps in their original form, for example, Excel files, maps as eps or tif files (17 x 15 cm, 600 dpi). Indicate clearly the author or source of figures, maps and photographs.

**Field notes:** The journal welcomes notes from the field. They may contain figures and tables but should be brief.

**Opinion and review papers:** Are frequently published. Please query for suitability.

**Book reviews:** *Pachyderm* invites reviews of newly published books, which should be no more than 1500 words long.

**Letters to the editor:** Letters are welcome that comment on articles published in *Pachyderm* or on any other issue relating to elephant and rhino conservation in the wild.

## Journal conventions

### Nomenclature

Use common names of animals and plants, giving scientific names in italics on first mention.

Generally refer to animals in the plural form: rhinos, elephants.

### Spelling

Use British spelling, following the latest edition of the *Concise Oxford dictionary* or the *Oxford dictionary of English*, using 'z' instead of 's' in words like 'recognize', 'organization', 'immobilized'; but 'analyse', 'paralyse'.

### Numbers

Use SI units for measurement (m, km, g, ha, h) with a space between the numeral and the unit of measurement. Give measurements in figures, for example 12 mm, 1 km, 3 ha, except at the beginning of a sentence.

Spell out numbers under 10 if not a unit of measurement unless the number is part of a series containing numbers 10 or over, for example: 14 adult males, 23 adult females and 3 juveniles.

In the text, write four-digit numbers without a comma; use a comma as the separator for figures five digits or more: 1750, 11,750. The separator will be a full stop in French papers.

## References

Use the author-year method of citing and listing references.

In the text, cite two authors: '(X and Y 1999)' or 'X and Y (1999)'; cite more than two authors '(X et al. 1996)' or 'X et al. (1996)'. Note that there is no comma between the author(s) and the year.

In the reference list, cite publications as in the following examples. List in alphabetical order. Write out journal titles in full.

Adams JX. 1995b. Seizures and prosecutions. *TRAFFIC Bulletin* 15(3):118.

Dobson AP, May RM. 1986. Disease and conservation. In: Soulé ME, ed., *Conservation biology: the science of scarcity and diversity*. Sinauer Associates, Sunderland, MA. p. 123–142.

Struhsaker TT, Lwanga JS, Kasenene JM. 1996. Elephants, selective logging and forest regeneration in the Kibale Forest, Uganda. *Journal of Tropical Ecology* 12:45–64.

Sukumar R. 1989. *The Asian elephant: ecology and management*. Cambridge Studies in Applied Ecology and Resource Management. Cambridge University Press, Cambridge.

Cite unpublished material as follows:

Tchamba MN. 1996. Elephants and their interactions with people and vegetation in the Waza–Logone region, Cameroon. PhD thesis, University of Utrecht, The Netherlands. 142 p.

Woodford MH. 2008. [Title]. [*Journal* or publisher]. Forthcoming. [if publication date is known]

Woodford MH. [Title]. [*Journal* or publisher]. In press. [if publication date is not known]

Do not use as references papers in preparation or submitted but not yet accepted. Cite as pers. comm.

'Pers. comm.' accompanied by name of the person and the date is cited in the text but not given in the reference list.